



ACCESSIBILITY

Here at Mansion House, we want all guests to feel welcome at our venue. Find out below how we make our venue and services as accessible as possible...

ARRIVING AT MANSION HOUSE AND WALBROOK ENTRANCE:

Please see our How to find us webpage or use the following pdf for full details about how to get to Mansion House via public transport, taxi drop-off points and designated disabled parking.

The main entrance to Mansion House is via the Walbrook Entrance on Walbrook which has a few steps. There is a Step-free Entrance to the left of the Walbrook Entrance which can be opened when required. If any Blue Badge holders wish to park at the venue, then please contact your event planner who will confirm what information is required for parking to be granted.



Main Entrance dimensions: W = 131cm
What3Words location: tell.linked.barks



Main Entrance dimensions: W = 131cm
What3Words location: blocks.wing.flute

MANSION HOUSE ENVIRONMENT:

Mansion House is a historic building which has been renovated and adapted over the centuries. Our floors are firm and level and most are carpeted. The staircases have a handrail on one side only. The venue is well-lit with adaptable lighting in some rooms. Please see below for further details on the lighting on the First and Second Floors.

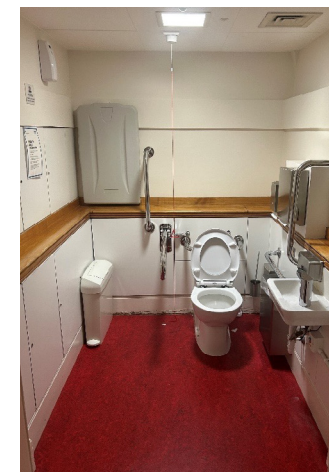
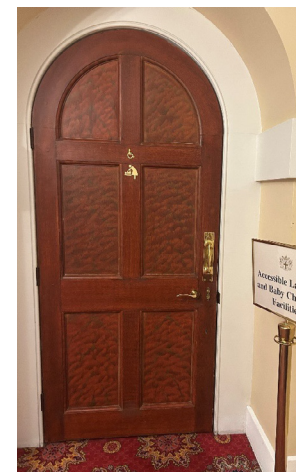
Mansion House does not currently have a Changing Places toilet. The closest Changing Places toilet is located at The Barbican or Lloyds Bank on Old Broad Street. You can also check the locations via this website: <https://www.changing-places.org/find>.

In the case of fire/emergency evacuation a member of Mansion House staff with assist you in getting to the Refuge Area and leaving the building.

WALBROOK HALL:

In this area there is a cloakroom, lift, security checks and toilets (Male/Female/Accessible & Baby Changing). Please follow signage to the different areas.

As you enter, the Cloakroom, Male and Female toilets are on the left of the Entrance. The Cloakroom will be manned during an event. The Male toilets have both urinals and individual cubicles, communal sinks, hand-dryers, soap, mirrors and bins. The Female toilets have individual cubicles, communal sinks, soap, mirrors and bins. The hand-dryers in both toilets are automated and some people may find the noise quite loud.



The Accessible & Baby Changing toilet are in the far-left corner. This toilet contains a sink, soap, hand-dryer, mirror and bin. Accessible & Baby Changing toilet dimensions: W = 101cm L = 227cm

Security and the lift are to the right of the Entrance. You will be required to go through airport style security to access the event spaces on the First and Second Floor. The lift goes to all event spaces on the First and Second Floors. There is a panel indicating each floor however we do not have any braille signage. Please speak with a member of staff who will be able to help.



Lift dimensions: W = 83cm L = 185cm

FIRST FLOOR:

This area contains four of the Mansion House event spaces – The Salon, The Long Parlour, The Drawing Rooms and The Egyptian Hall – which can be reached either via the stairs or lift. There are digital screens and signs directing guests where to go, with staff also on hand to help.

Please note, there are no toilets on the First Floor so all guests will need to return to the Ground Floor to access the Male/Female/Accessible & Baby Changing toilets. If you require ramped staging, please speak with your event planner or event production company about this so it can be incorporated into the floorplan. All the event spaces are carpeted. All rooms on the First Floor have dimmable lighting with natural daylight via the windows. Please note that some of the décor on the First Floor is quite bright and patterned.

For those with impaired hearing, The Egyptian Hall is fitted with a loop system and any guests requiring this should set their hearing aids to the “T” setting.

SECOND FLOOR:

The Old Ballroom is located on the Second Floor, which can be reached either via the stairs or lift. There is no digital signage on this floor so if you require any please speak with your event planner or event production company.

This room is carpeted, with lots of natural light and regular lighting (on/off only). If you require ramped staging, please speak with your event planner or event production company so this can be incorporated into the floorplan.

For those with impaired hearing, The Old Ballroom is fitted with a loop system and any guests requiring this should set their hearing aids to the “T” setting.

There are two guest toilets on this floor, however please note these are not accessible. They contain a sink, soap, mirror and bin.



Toilet dimensions: W = 80cm L = 227cm

QUIET ROOM/PRAYER ROOM:

If you require a quiet, prayer or sensory room during your event, please speak with your Mansion House event planner who will be able to advise on a relevant space.

ASSISTANCE DOGS/ANIMALS:

You are very welcome to bring along your assistance dog. We recognise that without assistance dogs the visitors they support would not be able to attend. Please show Guildhall staff your ID book from Assistance Dogs International (ADI), Assistance Dogs UK (ADUK) or the International Guide Dog Federation (IGDF) on arrival, and if possible, ensure that your dog is wearing an appropriate tabard or harness. Food and water bowls can be made available on request. We do not currently have designated spending areas on site.

If you are planning to visit Mansion House with an assistance animal other than an assistance dog, please email MHVenue@cityoflondon.gov.uk to discuss your visit in advance.

BSL/SUBTITLING:

If you require a BSL interpreter for your event, we recommend looking at <https://london-bsl-interpreters.info/>, who will be able to provide further information on the options they provide.

If you require screen subtitles, please speak with your event production company who will be able to help.